



**Criminal Record/Vulnerable Sector Check Application**  
For Volunteers of Rocky View Schools

AF490-A  
11/2021

**Police Agency:**

*This individual wishes to volunteer with Rocky View Schools and will not receive remuneration:*

Volunteer's Name (please print):	Current Date:
Address:	
Volunteer's Position (indicate grade level(s) working with):	
<p><i>The Freedom of Information and Protection of Privacy Act (FOIP), Chapter F-25, charges Rocky View Schools with protecting the privacy of individuals, most who are under the age of majority. In order to show due diligence in this regard, please conduct a <b>Criminal Record Check</b> and <b>Vulnerable Sector Check</b> on person named above.</i></p>	

**Request Authorized by School Administration**

Name (please print): Colin MacDonald	Position: Principal
School Name: W.G. Murdoch School	
School Address: 1020 Mountain Ave.	
Signature of School Administrator:	

\*\*\*\*\*

**Volunteer Information:**

Please take this form to your local police agency. As detachment office hours vary by community, please call ahead for more information.

- You will be required to produce a valid Driver's license or a Passport with photo I.D. and another piece of government-issued I.D. such as Alberta Health Care card or birth certificate.
- State that this is a Volunteer Position. Please note some detachments may charge an administration fee for the request.
- Ensure both Criminal Record and Vulnerable Sector Checks are completed.
- The results of the Criminal Record and Vulnerable Sector Checks may take approximately four weeks to be processed by the police agency.
- Return the results of the Criminal Record and Vulnerable Sectors Checks to the school office.
- Rocky View Schools must be notified immediately, if the status of your Criminal Record and Vulnerable Sector Checks change at any time.

**Reference:**

- AP490 Volunteers, Visitors and Presenters Mandatory Record Checks